

PORG International School

Behaviour Policy Discipline Detentions

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Introduction

PORG International School is committed to ensuring that all children make excellent progress and develop outstanding character. We believe that to be successful, children must develop self-discipline and become complex and strong persons to make the right choices. We aim for our children to understand their role in PORG International School, the local community and the wider world.

Ethos

We believe in our children, and we believe each and every one of them wants to conduct themselves to the highest standards and that these high standards will serve them well both at PORG International School and into adulthood.

PORG International School encourages the children to learn and grow in a motivating, international environment to become complex and strong personalities. It is our aim to enable pupils to develop habits of excellence and foster a sense of inner discipline, self-regulation and respect for the rights of others.

Publication

This Policy is updated annually and is published to all staff and volunteers. The PORG International School Behaviour policy, Discipline and Detention is available to school personnel, teaching and non-teaching staff, pupils and parents on the school website.

Overview of this policy

- Roles and responsibilities.
- Discipline.
- Behaviour, rewards, and sanctions.
- Detention.

Roles and responsibilities

PORG International School has established, in consultation with the principal, staff and parents, the policy for the promotion of good behaviour. It will ensure that it is communicated to pupils and parents, is non-discriminatory and the expectations are clear. PORG International School will also ensure the policy will be consistently applied.

Principal, class teachers and staff

The Principal will be responsible for the implementation and day-to-day management of the policy and procedures. Staff, including teachers, support staff and volunteers will be responsible for ensuring that the policy and procedures are followed, and consistently and fairly applied. Mutual support amongst all staff in the implementation of the policy is essential so that a high-quality learning environment is created in which children develop self-discipline and personal responsibility.

The principal, class teachers and staff will ensure there is no differential application of the policy on any grounds, particularly ethnic or national origin, culture, religion, gender, disability, or sexuality. They will also ensure that the concerns of pupils are listened to and appropriately addressed.

Parents

Parents and carers will take responsibility for the behaviour of their child both inside and outside the school. They will be encouraged to work in partnership with the school in maintaining high standards of behaviour. Parents will have the opportunity to raise any issues arising from the operation of the policy.

Parents are required to:

- Ensure children's proper and regular attendance at school, properly excuse the children's absence, and inform the school of the reasons for absence. Children who will not attend school must provide details of their absence.
- Parents who wish to collect their children early from school must provide details before the school begins on that day to the class teacher. Parents of children not attending after school clubs must inform the club teacher in advance.

- The school uniform must be worn by all students every day at school.
- Continuously cooperate with the class teacher and other school staff and come to school to discuss serious matters related to the children's education when invited.
- Inform the school of the children's medical fitness, specific health problems or other serious facts that can affect their education; in particular, of any changes which occurred during the school year, immediately after they find out about them.
- Provide the school with information needed for the school register and immediately report any changes in the information.

Children

Children will be expected to take responsibility for their own behaviour and will be made fully aware of the school policy, procedures and expectations. Children also have a responsibility to ensure that any incidents of disruption, bullying and any form of harassment are reported.

Children are required to:

- Attend the school regularly and study properly.
- Carry out the instructions issued by the teaching staff of the school in accordance with applicable law regulations and the School Rules.
- Work dutifully (cheating, plagiarism and other deceits are considered a gross violation of the School Rules - see Disciplinary measures).
- Observe the School Rules and rules of individual classrooms.
- Behave politely and with consideration at school as well as at all events organised by the school.
- Refrain from such behaviour that would endanger their health and the health of their classmates and other people, lower the dignity or violate the rights of any children or school employee, lead to damage or destruction of teaching aids, school property or property of others, abuse intellectual property.

- Report immediately any defects or damage to school property or property of children to the teachers, school caretaker or school office. If a child causes damage to the school property, he/she is obliged to pay for the damage fully.
- Report immediately any sickness, sudden health problems or injury occurring during a lesson or a break to the teacher or the office. If needed, the children will be provided with treatment there, the parents will be informed immediately, and follow-up action will be agreed on with them.
- The policy is underpinned by the Student Code of Conduct which is not an aspiration but a consistent expectation of every child.

Rules for the use electronic devices

A mobile phone, tablet, laptop etc. are not considered aids or supplies a child needs to bring to the lesson. The school respects the children' right to use these devices if these rules are followed:

- Children turn off their phones before the lesson or turn on the silent mode and put the phones in their bags.
- Tablets and other electronic devices may be used in lessons only with the consent of the teacher.
- Children have their electronic devices in their possession throughout their stay at school and at events organised by the school with the exception of cases when they are put away to a specified place as instructed by the teacher. The school is not responsible for loss, damage, or theft of devices at the time when children have them in their possession or if they disobeyed the instructions of the teacher and did not put the devices away to a specified place. In these cases, the child is not entitled to claim damages. Children are obliged to always prevent the loss.
- If children are allowed to use mobile phones or other electrical equipment (e.g. laptops, players...) brought from home during a specified period at school, they are not allowed to plug them in or charge them at any school premises.

Discipline

Teachers, staff, and volunteers have statutory authority to discipline pupils whose behaviour is unacceptable, who break the school rules or who fail to follow a reasonable instruction (Education and Inspections Act 2006).

Teachers can discipline pupils at any time the pupil is in school or under certain circumstances when a pupil's misbehaviour occurs outside of school or elsewhere under the charge of a teacher, including on school visits.

Teachers can confiscate pupils' property in case the rules of using electronic devices are not followed.

Teachers have a power to impose detention outside school hours.

Behaviour, rewards, and sanctions

PORG International School encourages good behaviour through clear policy and an ethos which fosters discipline and mutual respect between pupils, and between staff and pupils.

PORG International School has a range of options and rewards to reinforce and praise good behaviour. Each final term we will have a Student Summer Event where two students who have demonstrated academic excellence, an outstanding work ethic and exceptional behaviour are presented with an award.

When poor behaviour is identified, PORG International School will implement sanctions consistently and fairly in line with the behaviour policy.

For violation of the School Rules or the rules of social behaviour, children may be granted one of the following disciplinary measures according to the seriousness of the violation.

These can include:

- An admonition from the class teacher.
- A reprimand from the class teacher.
- A reprimand from the Headmaster.
- Provisory exclusion from the school.
- Principal's detention.

Detentions

Teachers have the power to issue detention to pupils. Detention is a sanction used by PORG International School only in cases deemed serious breaches of the Behaviour Policy. Parental consent is not required for detention; however the parent will always be informed by letter home from the principal. A child may be at risk of detention from PORG International School for:

- Persistent and repetitive disruption of lessons and other children's learning.
- Extreme misbehaviour, rudeness, lateness.
- Verbal or physical assault of a student or adults.

CODE OF CONDUCT

PORG International School

I will strive to ensure that PORG International School is an outstanding school for everyone by:	I will strive to achieve my academic potential by:
<ul style="list-style-type: none">• Wearing my full uniform with pride.• Going quickly, safely and directly from one lesson to the next.• Using English language as much as possible.• Being respectful and tolerant.• Demonstrating organisational skills.• Participating during activities and discussions.• Taking care of school property.	<ul style="list-style-type: none">• Arriving punctually to school and to my lessons.• Being alert, speaking clearly, and listening to others carefully and respectfully.• Being resilient by trying my best at all times and always giving 100%.• Being organised. Making sure I am equipped for learning and have everything ready for lessons.